

Agenda
Lake Mason Management District
Board Meeting
Saturday, April 27, 2013
133 Golden Drive, Briggsville, WI

Call to Meeting to Order

Check for Open Meeting Law Compliance

Roll Call of Officers

Approval of the Agenda

Approval of the Minutes of the December 14, 2012 Board Meeting

Treasurer's Report

Approval of the Treasurer's Report

Old Business

1. DNR fish survey and lake action plan
2. Shoreland Protection ordinances of Marquette and Adams counties and their differences.

New Business

1. Management Dist. taking control of north shore boat landing.
 - a. Repair severely damaged ramp
 - b. New pier
 - c. Disclaimer of liability sign.
2. Damage to shoreline from ice caused by Douglas township not lowering the lake as promise
3. Reports of manure runoff from farm field into Big Spring Creek.
4. Website for the district.
5. Memorial weekend Special Membership Meeting announcement with agenda.

Motion to Adjourn

Note: Only the items on the agenda can be acted upon. Any items brought forward during open comments will be put on the next meeting agenda.

AGENDA
Lake Mason Management District
Special Membership Meeting
New Haven Town Hall
Saturday, May 25, 2013 9:00 AM

Call Meeting to Order
Pledge of Allegiance
Check for Open Meeting Law Compliance
Roll Call of Officers
Approval of the Agenda
Approval of the Minutes of the September 1, 2012 Annual Membership Meeting
Treasurer's Report
Approval of the Treasurer's Report

Guest Speaker : Matt Bremer, Code Enforcement Officer, Adams County
Adams County Shoreland Protection Ordinance

Old Business

1. Shoreland Protection Ordinance
2. DNR fish survey and lake action plan
3. Website for the district.
4. Management Dist. taking control of north shore boat landing
 - a. New pier
 - b. Disclaimer of liability sign.
5. Boat Parade (Sally Danke)
6. Brat Fest Picnic (John Konkel, Bob Demmert)

New Business

1. Nominations and election of 2 new commissioners
2. Set date for next Annual Membership Meeting August 31, 2013
3. Chairman's comments

Open Comments

Motion to Adjourn

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**LAKE MASON MANAGEMENT DISTRICT
SPECIAL MEMBERSHIP MEETING MINUTES
MAY 25, 2013**

Bob Krause called the meeting to order at 9:06 am and all said the Pledge of Allegiance

Roll Call of Board Members:

All were in attendance.

Bob Krause - Chairman

Bob Demmert - Treasurer

Bob Zurawicz - Commissioner

John Konkell - Commissioner

Halona Lippert - Secretary

Glen Licitar - Adams County Representative

Bob Krause asked if we were in compliance with open meeting law. Bob Demmert stated that we were.

The Agenda was reviewed. Bob Zurawicz made a motion to approve the agenda as written. Bob Sutter seconded the motion. The motion passed without discussion.

The Minutes from the September 1, 2012 Annual Meeting were reviewed. Jan Garske made a motion to approve the minutes as written. Ryan Lippert seconded the motion. The motion passed without discussion.

Bob Demmert read the Treasurer's Report. Dan Tomlinson made a motion to approve the Treasurer's Report. Sally Danke seconded the motion. The motion passed without discussion.

Old Business

Shoreland Protection Ordinance – Speaker Matt Bremer, Adams County Planning and Zoning enforcement officer gave a presentation on the ordinance to clear up any questions on what would be required. A question and answer session took place after the presentation. During a sometime heated discussion Matt stated the ordinance does not contain a \$50 per day penalty for non-compliance. However Bob Demmert quoted from the official ordinance:

15-3.00 PENALTIES

A violator shall, upon conviction, forfeit to the County a penalty of not less than fifty dollars (\$50.00) together with the taxable cost in such action and not more than five hundred dollars (\$500.00) and every day of violation shall constitute a separate offense.

The DNR Fish survey is still in progress. The DNR is doing a lengthy study of each carp netted to determine its age. In June the DNR is going to have a meeting on the survey results.

New Business

The district is assuming control of the North Shore Boat Landing because the Lions Club no longer wishes to maintain it. The district has already repaired the severely damaged ramp. A new pier, approximately 30' long and is constructed of aluminum is recommended. Bob Demmert got estimates from three companies. The quote from Deano Docks was \$2,350 (\$1,345 less than the next lowest bid). Dan Tomlinson made a motion to approve the purchase of the pier from Deano Docks. Steve Kessenich seconded the motion. The motion passed without discussion.

Disclaimer of liability sign will need to be put up at the boat landing. The board will get legal approval from a lawyer.

Bob Krause stated Bill O'Connor will no longer serve as attorney to the district. Bob Krause recommended retaining Eric Pollex as attorney for all lake district legal issues.

A motion by Jan Garske to retain Eric Pollex as the Lake District's attorney was made. Dan Tomlinson seconded the motion. There was no further discussion. The motion was passed by a unanimous voice vote.

Severe ice damage to the north shoreline and boat ramp was discussed. The Town of Douglas (owners of the dam) did not lower the lake 10 inches as we requested. This elicited some anger because the lake district, acting in a spirit of cooperation, had agreed to reimburse the town 100% of the cost of the dam inspection at the 2012 annual meeting. The district paid the entire \$1,432 cost. After a lengthy debate, it was decided to not to make any decisions on future cost sharing until the town requests further assistance.

Manure runoff from a farm field into Big Spring Creek was discussed. Two hundred tankers from New Chester Dairy applied manure to a field near Big Spring Creek shortly before Thanksgiving. Because the ground was already partially frozen, the manure was not properly disked into the soil allowing a large run off in January. Bob Krause reported this to Adams County Land and Water Conservation Department and the DNR.

Bob Demmert reported on our new website: www.lakemason.org. With much help and tutoring from Pete Joslin, who handles the Town of New Haven website, Bob will maintain ours. The website should be up and running in the next week or two. It will contain news, notices, upcoming events, agendas, minutes and much more. There will also be a "Contact Us" page, that will allow members to provide input and comments.

Open Comments

Saturday, July 6th, 2013 is the boat parade. Meet at noon at the North Shore Landing.

The next membership meeting is the Annual Membership Meeting scheduled for August 31, 2013.

Adjournment

Dan Tomlinson made a motion to adjourn. Ryan Lippert seconded the motion. The motion passed and the meeting was adjourned.

AGENDA
Lake Mason Management District
Annual Membership Meeting
New Haven Town Hall
Saturday, August 31, 2013 9:00 AM

Budget Meeting Agenda

Call Budget Meeting to order
Treasurer's Budget Report
Set budget amount for 2013-2014
Motion to approve 2013-14 Budget
Motion to adjourn Budget Meeting and defer to Annual Meeting

Annual Meeting Agenda

Call Meeting to Order
Pledge of Allegiance
Check for Open Meeting Law Compliance
Roll Call of Officers
Approval of the Agenda
Approval of the Minutes of the May 25, 2012 General Membership Meeting
Treasurer's Report
Approval of the Treasurer's Report

Old Business

1. Shoreland Protection Ordinance
2. DNR fish survey and lake action plan
3. Website for the district.
4. Management Dist. taking control of north shore boat landing
 - a. New pier
 - b. Disclaimer of liability sign.
5. Boat Parade (Sally Danke)
6. Brat Fest Picnic (John Konkell, Bob Demmert)

New Business

1. Bonding for officers
2. Nominations and election of 2 new commissioners
3. Set date for next Special Membership Meeting May 24, 2014
4. Chairman's comments

Open Comments

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LAKE MASON MANAGEMENT DISTRICT
Annual Membership Meeting Minutes
New Haven Town Hall – August 31, 2013 9AM

Budget Meeting:

Bob Krause called the meeting to order

Bob Demmert read the proposed 2014 Budget.

Bob Zurawicz moved to approve the budget and Bob Demmert seconded the motion. There was no discussion and the motion was approved.

Bob Demmert moved to adjourn the budget meeting and to defer to the Annual Meeting. Bob Krause seconded the motion. There was no discussion and the motion was approved.

Annual Meeting:

Bob Krause called the meeting to order.

The Pledge Of Allegiance was spoken by all in attendance.

Bob Krause Asked If We Were In Compliance with Open Meeting Law. Bob Demmert stated that we were.

Bob Krause called for a roll call of Officers. Those present were, Bob Krause (Chairman), Bob Demmert (Treasurer), Halona Lippert (Secretary), John Konkel (Commissioner), Bob Zurawicz (Commissioner).

John Konkel moved to approve the Agenda. Bob Demmert seconded the motion. There was no discussion and the motion was approved.

Bob Zurawicz moved to approve the minutes from the May 25, 2013 General Membership Meeting.

John Konkel Seconded The Motion. There was no discussion and the motion was approved.

Bob Demmert read the Treasurer's report.

Bob Krause moved to approve the treasurer's report and Bob Zurawicz seconded the Motion, There was no discussion and the motion was approved.

Old Business:

1. Shoreland Protection Ordinance

New Date for compliance is June of 2015

2. DNR Fish Survey and lake action plan

No Response from DNR

3. Website for District

Web Site is coming along. Bob Demmert is the web master and making great progress at no cost.

4. Management Dist Taking control of North Shore Boat Landing

It was agreed to purchase a new pier from Deano Docks at about \$600. Bob Demmert created the wording for the disclaimer of liability sign. This will be sent to our lawyer for approval.

5. Boat Parade

Parade was held on July 6 and was a great success.

6. Brat fest

Brat fest was held on August 3 and was again a large success.

New Business:

1. Bonding of Officers

Bob Krause moved to have the officers bonded because of the amount of money we controlled. Bob Zurawicz seconded the motion. The motion was approved with no further discussion.

2. Nominations and election of 2 new Commissioners

Bob Zurawicz Moved to have the nominations approved. Bob Demmert seconded. The motion was approved with no further discussion.

3. Set Date For Next Special Membership Meeting May 24, 2014

It was agreed to have our next special meeting on May 24, 2014. Bob Krause moved to approve this date. Bob Zurawicz seconded. The motion was approved with no further discussion.

4. Chairmans Comments

Bob Krause wished everyone a safe and happy Labor Day Weekend.

Open Comments:

There were no open comments.

Motion to adjourn:

Bob Zurawicz made a motion to adjourn. Bob Demmert seconded the motion. The motion was passed with no further discussion.

Bob Zurawicz (Secretary)

Agenda
Lake Mason Management District
Board Meeting
Saturday, September 21, 2013
133 Golden Drive, Briggsville, WI

Call to Meeting to Order
Check for Open Meeting Law Compliance
Roll Call of Officers
Approval of the Agenda
Approval of the Minutes of the July 27 , 2013 Board Meeting
Treasurer's Report
Approval of the Treasurer's Report

Old Business

1. DNR fish survey and lake action plan
2. Adams County Shoreland Protection Ordinance
3. Disclaimer of liability sign for North Shore Boat Landing.
4. Website for the district.
5. Bonding of officers

New Business

1. Winter 10" maintenance draw down of lake.
2. Parcel IDs within the lake district

Open Comments

Motion to Adjourn

Note: Only the items on the agenda can be acted upon. Any items brought forward during open comments will be put on the next meeting agenda.

LAKE MASON MANAGEMENT DISTRICT
BOARD MEETING, SEPTEMBER 21, 2013
MINUTES

Chairman Bob Krause called the meeting to order at 9 AM

Bob Krause asked if we were in compliance with open meeting law. Bob Demmert stated that we were.

Roll call of Officers: Those present, Bob Krause (Chairman), Bob Demmert (Treasurer), Bob Zurawicz (secretary) and John Konkell (Board Member)

The agenda was reviewed. John Konkell made a motion to approve the agenda. Bob Krause seconded the motion. There was no discussion and the motion was approved.

The Minutes from the July 27, 2013 were not available to approve.

Bob Demmert read the Treasurers Report. The only activity in September was a check for \$69.06 for Treasurers office supplies. Bob Zurawicz moved to approve the report and John Konkell Second the motion. There was no discussion and the motion passed.

OLD BUSINESS:

1. DNR Fish Survey and Lake Action Plan:

Bob Krause emailed Reesa Evans and has not had any response and there has been no action from the DNR.

2. Adams County Shoreland Protection Ordinance:

Bob Krause said that per Marquette County Lake Association, The County cannot be more restrictive than the DNR. Bob Zurawicz made a motion to meet with our lawyer to discuss our options. John Konkell seconded the motion. There was no further discussion and motion passed.

3. Disclaimer of Liability Sign For North Shore Boat Landing:

Bob Demmert recommended the wording used on the website notice. Bob Krause recommended we but the issue on hold until we discuss with Lawyer. All agreed.

4. Website for the district:

Website is coming along quite well. Access via some search engines is spotty. Yahoo seems to be the best. No Minutes have been posted as none have been available.

5. Bonding of Officers:

Still open. Bob Demmert to contact insurance company to get costs. Bob Zurawicz to be added to checking account should a check need to be written while Bob Demmert is out of town.

NEW BUSINESS:

1. Winter 10" Maintenance Draw Down of Lake:

Karen Wampler, the Town of Douglas Chairman assured Bob Krause that the draw down will occur.

2. Parcel ID's within the Lake District:

The lake district is required each fall to submit to the counties an updated list of all Parcel ID's and the assessment amount per parcel in the lake district. Bob Demmert has this responsibility and is attempting to complete an accurate update and is running into problems. Bob Demmert understands that the Parcel ID guidelines are any property touching the lake. Bob Krause understands that it's any property from the lake to the center line of the road. Will discuss with lawyer to resolve.

OPEN COMMENTS:

Next Board Meeting Will Be October 26.

Bob Demmert will purchase a Douglas Plat map.

Motion to Adjourn:

Bob Zurawicz made a motion to adjourn. John Konkel seconded the motion. There was no discussion and the motion passed.

Bob Zurawicz (Secretary)

Agenda
Lake Mason Management District
Board Meeting
Sunday, October 27, 2013
133 Golden Drive, Briggsville, WI

Call to Meeting to Order

Check for Open Meeting Law Compliance

Roll Call of Officers

Approval of the Agenda

Approval of the Minutes of the September 21, 2013 Board Meeting

Treasurer's Report and Outstanding Bills

Approval of the Treasurer's Report

Approval of Bill Payments

Old Business

1. DNR fish survey and lake action plan
2. Disclaimer of liability sign for North Shore Boat Landing.
3. Bonding of officers
4. Winter 10" maintenance draw down of lake.

New Business

1. Results of meeting with Eric Pollex
 - a. Disclaimer sign for Boat Landing
 - b. Parcel ID corrections within the lake district
 - c. Adams County Shoreland Protection Ordinance
2. Checking Account authorizations
3. Transfer of money to Matching Grant Fund
4. Transfer of Secretary's documentation and equipment

Open Comments

Motion to Adjourn

Note: Only the items on the agenda can be acted upon. Any items brought forward during open comments will be put on the next meeting agenda.

LAKE MASON MANAGEMENT DISTRICT

BOARD MEETING, OCTOBER 27, 2013

MINUTES

Chairman Bob Krause Called the meeting to order at 9:10 AM.

Bob Krause asked if we were in compliance with open meeting law. Bob Demmert stated that we were.

Roll call of Officers: Those present, Bob Krause (Chairman), Bob Demmert (Treasurer), Bob Zurawicz (Secretary), John Konkell (Board Member) and Halona Lippert (Board Member).

The Agenda was reviewed. Bob Zurawicz made a motion to approve the agenda. Bob Demmert seconded the motion. There was no discussion and the motion was approved.

The Minutes from the September 21, 2013 Board Meeting were reviewed. Bob Demmert made a motion to approve the minutes. John Konkell seconded the motion. The motion was approved with no discussion.

Bob Demmert read the treasurer's report. The only activity was \$16.98 in interest added to the Matching Grant Fund. Otherwise, no checks or deposits were recorded. Bob Zurawicz moved to approve the report and John Konkell seconded the motion. The motion to approve the treasurer's report was approved. Bob Krause presented a new bill from Grothman Surveyors for an updated map of the lake district for \$302.50. Bob Zurawicz made a motion to approve payment. John Konkell seconded the motion and the motion was passed without discussion.

OLD BUSINESS:

1. DNR Fish Survey and Lake Action Plan:

Reesa Evans did get back to Bob Krause. She had been late getting back to Bob for health reasons (Heart Surgery). WDNR wants the new county Conservationist at the next Mason Lake meeting. As of Oct 24 no one yet has been hired. All is on hold until sometime next year.

2. Disclaimer of Liability sign at North Shore Landing:

Bob Demmert discussed with Eric Pollex (Lawyer) and he said it was good as Bob Demmert had written it. Bob's disclaimer is as follows:

Neither the Town of New Haven nor the Lake Mason Management District assume any liability for property damage, theft or injury. Use of this public access, including ramp and pier, is at your own risk.

3. Bonding of Officers:

Bob Demmert suggested keeping no more than \$50,000.00 in the primary checking account by transferring surplus money to the Matching Grant Fund account. He further suggested, for security, to have the bank require two signatures on all checks written on the Matching Grant Fund account. Only one signature would continue to be required for the primary checking account. This way the district would only need to bond those authorized to write checks for \$50,000.00. Bob Krause made a motion to approve this strategy. Halona Lippert seconded the motion. The motion passed without further discussion.

Bob Krause, Bob Demmert and Bob Zurawicz will fill out necessary forms and fax to the insurance company. They will then provide us with the cost of bonding. This will all be done before our next meeting.

4. Winter 10" Maintenance Draw down of Lake:

Draw down has begun. Bob Krause requested the draw down and Karen Wampler agreed. Bob Krause made a motion to contribute 50% of the cost of the next dam inspection. Bob Demmert seconded the motion. After a short discussion, we all agreed to contribute 50% of the inspection fee (approximately \$750.00 of the \$1500 expected total) so long as the Town of Douglas continues to lower the lake 10 inches every year. The motion passed unanimously.

NEW BUSINESS:

1. Results of Meeting with Eric Pollex (Lawyer):

- a. **Disclaimer sign for Boat Landing** - As discussed in old business section.
- b. **Parcel ID corrections within the Lake District** - Eric approved Bob Demmert's plan. We have no liability for past errors because there was no fraudulent intent. No notification is required.
- c. **Adams County Shoreland Protection Ordinance** - The date is July 15, 2015 for implementation. Eric does not feel that suing will change the ordinance. Since there are currently seven pending lawsuits, the board agreed that an eighth suit would not change any outcomes of existing suits. We will wait and see the outcome of those suits. With regards to the agreement we have to sign and submit, Eric suggests striking out any section we don't agree with, then sign and return.

2. Checking Account Authorizations:

Bob Krause, Bob Demmert and Bob Zurawicz will go to the bank and fill out appropriate forms to add Bob Zurawicz to the checking account.

3. Transfer Money to Matching Grant Fund:

There is currently \$43,561.30 in the primary checking account. After a brief discussion on anticipated expenses, Bob Demmert made a motion to transfer \$37,000 to Matching Grant Fund from the primary checking account. John Konkel seconded the motion. There was no further discussion and the motion was approved.

4. Transfer of secretary's documentation and equipment:

Halona brought a printer and a box of documentation. Bob Krause will receive the printer and Bob Demmert will receive the box of documentation.

OPEN COMMENTS:

Next Board Meeting will be December 7, 2013 at Bob Demmert's house at 9 AM. This will be the last meeting of the year.

Motion to adjourn:

John Konkel made a motion to adjourn. Bob Zurawicz seconded the motion. There was no discussion and the motion passed.

Bob Zurawicz (Secretary)

Agenda
Lake Mason Management District
Board Meeting
Saturday, December 7, 2013 9:00 AM
133 Golden Drive, Briggsville, WI

Call meeting to order
Check for Open Meeting Law Compliance
Roll Call of Officers
Approval of the Agenda
Approval of the Minutes of the October 27, 2013 Board Meeting
Treasurer's Report
Approval of the Treasurer's Report and Bill Payments

Old Business

1. DNR Fish Survey and Lake Action Plan
2. Bonding of Officers
3. Winter 10" Maintenance Draw Down of Lake
4. Disclaimer sign For Boat Landing
5. Checking Account Authorizations

New Business

1. Big Spring Fish Farm
2. Order Replacement bouys
3. January meeting with DNR

Open Comments

Motion to adjourn

Note: Only the items on the agenda can be acted upon. Any items brought forward during open comments will be put on the next meeting agenda.

LAKE MASON MANAGEMENT DISTRICT

BOARD MEETING, DECEMBER 7, 2013

MINUTES

Chairman Bob Krause Called the meeting to order at 9:05AM

Bob Krause asked if we were in compliance with open meeting law. Bob Demmert stated that we were.

Roll Call of Officers: Those present, Bob Krause(Chairman), Bob Demmert (Treasurer), Bob Zurawicz (secretary), Halona Lippert (Board Member) via Telephone.

The Agenda was reviewed. Bob Krause Made a motion to approve the Agenda. Bob Demmert seconded the motion. There was no discussion and the motion was approved.

The minutes from the October 27, 2013 Board meeting were reviewed. Bob Zurawicz made a motion to approve the minutes. Bob Demmert seconded the motion. The motion was approved with no discussion.

Bob Demmert read the treasurer's report. Activities were as follows:

- \$302.50 Updated surveyors map of district

- \$37,000 Transfer to Matching Grant Fund

- \$634.32 50% cost reimbursment to town of Douglas for dam inspection

- \$ 38.91 Treasurer's supplies

Future expected bills were Printer ink, Deano Dock Pier maintenance & bouy's, Eric Pollex legal Fees. Bob Krause Moved to approve the report and payment of future expected bills. Bob Zurawicz seconded the motion. The motion was approved with no further discussion.

OLD BUSINESS:

1. DNR Fish Survey and Lake Action Plan:

A new County Conservationist has been hired. Per Reesa Evans we therefore may have a meeting with the DNR in January.

2. Bonding of Officers:

The Chairman, the Treasurer and Secretary should be bonded. The cost is \$180 per year. The liability amount is \$60,000. Bob Krause made a motion to approve the Bonding. Bob Demmert seconded the motion. The motion passed without further discussion.

3. Winter 10" Maintenance draw down of lake:

Draw down is complete. The District paid 50% of the dam inspection fee (\$634.32) as agreed to the town of douglas.

4. Disclaimer Sign for Boat Landing:

County will make the sign for \$40. We will make those arrangements at our next meeting in March.

5. Checking account Authorizations:

All appropriate forms have been completed and Bob Zurawicz has been added to the checking account.

6. Transfer of money to Matching Grant Fund:

As approved at our October 2013 meeting, \$37,000 has been transferred from Primary Checking Account to the Matching Grant Fund.

New Business:

1. Big Springs Fish Farm:

The District is concerned about the project because of the potential harmful bacteria and viruses that could enter the lake. Also of concern was the fact that the fish farm would pump 65gpm of well water 24hrs per day 365 days per year. Bob Krause and Bob Demmert will attend the New Haven Planning meeting on Monday to voice our concerns. Bob Demmert will meet with our lawyer to discuss the possibility of creating an Injunction on the Construction.

2. Order Replacement Bouys:

Bob Demmert looked over the bouys and felt that about 8 would have to be replaced. Bob Demmert made a motion to purchase 8 Bouys this year. Bob Krause seconded the motion, and the motion was passed without discussion.

3. January Meeting with DNR:

Hold for direction from Reesa. Bob Krause and Bob Zurawicz will attend.

OPEN COMMENTS:

We agreed to have our next Board Meeting toward the end of March.

Motion to adjourn:

Bob Zurawicz made a motion to adjourn. Bob Demmert seconded the motion. The motion was passed with no further discussion.

Bob Zurawicz (Secretary)