



LMMD - Lake Mason Management District - Special Meeting 2024  
Saturday, March 23<sup>rd</sup>, 2024 - 3:00 pm  
Briggsville, WI Town Hall  
TOWN OF DOUGLAS Town Hall, N436 County Road A, Briggsville, WI 53920

AGENDA:

1. Call Meeting to Order  
Meeting called to order by Robert K Salamon on March 23<sup>rd</sup>, 2024 at 3:05 PM
2. Pledge of Allegiance
3. Check for Open Meeting Law Compliance - Proof of Posting  
Douglas Town Hall, New Haven Town Hall, Briggsville Post Office
4. Roll Call of Officers
  - a. Madam Chair - Pam Klein (absent)
  - b. Secretary – Position Vacant
  - c. Treasurer – Robert Salamon - Present
  - d. Jim Brancel – Douglas and New Haven Representative - Present
  - e. Jay Churco – Adams County Board Supervisor - Present
  - f. Andre Bukowski - Present
  - g. Michael Madden – (appointed board member) -Present  
(Quorum established though a minimum of 4 board members present)
5. Approval/Adoption of Agenda  
Motion to approve the agenda as presented: Jim Brancel; Second: Jay Churco  
Yea: 5; Nay: 0; Motion status: passed
6. Treasurer update on outstanding bills - Approval of Treasurer's Bill Payments
  - a. Grothman & Associates, boundary analysis work {May 27, 2023 meeting minutes}  
Estimate of hours not to exceed \$2500.00. Report shared with board members.  
\$1293.75 invoice March 14, 2023  
{internal audit underway, no additional detail for reporting}  
Motion to pay outstanding Grothman & Associates for \$1293.75; Jay Churco;  
Second: Andre Bukowski; Yea: 5; Nay: 0; Motion Status: passed
7. Continued Business from January 20<sup>th</sup> board meeting / discussion - review and vote:
  - a. Attachment / Detachment procedure  
Motion to approve 2024-1, Boundary Changes as presented: Michael Madden  
Second: Jay Churco; Yea: 5; Nay: 0; Motion Status: passed
  - b. Letter / posting to members.  
Open discussion. Four adjustments requested by Jim Brancel.  
Motion to approve 'Boundary and Special Charges for the District' memo: Michael Madden  
Second: Andre Bukowski; Yea: 5; Nay: 0; Motion Status: passed
8. New Business discussion
  - a. LMMD boundary Audit and Analysis
    - i. Adams and Marquette sheets from Grothman & Associates
      1. Reference documents from Grothman and Associates  
Board review and comments on spreadsheet information
        - A letter will be sent to LMMD parcel owners who are in the district but have not been billed recently. Draft letter to presented at the next board meeting by Robert Salamon
        - Adams County information reflects map corrections to reflect the district.
        - Marquette County list requires additional work to add back parcels in the district but not on the list.
      2. Additional parcels for board review  
These two items will be addressed at future board meetings.
9. Public Input – No additional members were present for public input.

ADJOURNMENT

Motion to Adjourn: Jim Brancel; Second: Jay Churco; Yea: 5; Nea: 0; Motion Status: passed; Time: 4:40 PM