

Lake Mason Improvement Committee Meeting Agenda

Monday March 25th, 2024, 6 pm

In person - Douglas Town Hall / Briggsville Fire Department

Zoom link, <https://us02web.zoom.us/j/85915999809?pwd=MHAYUzdhODRVaEh6RFRpZkdIL2F4dz09>

Meeting ID: 859 1599 9809, Passcode: 128150

AGENDA

- 1) Update on monthly water testing
- 2) Engagement Project
 - a) Discuss any questions / issues from reading entire packet.
 - b) Expectations of meetings with Residents
 - i) Try to schedule appointments with residents. Or if you see them home, you may stop in.
 - (1) If you do not find them at home: Do not just leave the folder. Leave a Missed You letter
 - (a) in an envelope provided,
 - (b) write the Resident's name on the envelope,
 - (c) highlight your info in the Missed You letter,
 - (d) Tape the letter to their door. Do not put it in their USPS mailbox.
 - (2) You are encouraged to include your spouse in your visits if you would like to.
 - ii) What to cover in your meeting
 - (a) Introduce yourself.
 - (b) Thank them for meeting with you.
 - (c) Remind them of the reason for your visit "to share information with them."
 - (i) Maintain / Improve the quality of our lake.
 - (ii) To foster a Neighborhood feeling.
 - (d) Give them their individual packet.
 - (e) Ask if they would like to have their email address /phone number....
 - (i) added to Pam's list so they get email notifications of LMMD news
 - (ii) added to neighborhood directory, if you (the Rep) are going to develop/maintain a Directory for your neighborhood.
 - (f) Ask if they have property on or near the lake that they rent. If yes, offer packet of info to be available for renters.
 - (g) Discuss any concerns/ questions the Resident has
 - (i) Refer to Pier Planning or Bob's Planting List if those topics come up in your conversation.
 - (h) Make notes on your Resident List
 - (i) Date of your meeting

(ii) Name of person that you met with

(iii) Resident email and /or phone number if provided. If they want email to be provided to Pam.

(iv) Any notes

1. that you want to keep for yourself or
2. info you want to pass on to the Committee or Board

c) Role play responding to Residents questions / concerns.

d) Review the plan for future meetings. All to now be at 6 pm.

i) April 22, Monday- Prefer in-person attendance. Will offer by Zoom (FYI Brooke not available)

- (1) Build Resident and Airbnb Packets
- (2) Reps receive all materials.

ii) 3rd Mondays May 20, June 17, July 15, August 19. Short meetings. By Zoom only

- (1) Update from Reps.
- (2) Reps provide copy of Resident Lists indicating visits made.
- (3) Troubleshooting issues / concerns
- (4) Track progress toward reaching goal of 90% by July

iii) Annual meeting of LMMD is tentatively May 25

e) Highlight and stuff introductory letters. Supplies needed.

- (1) Copies of Into letter: Dear Neighbor
- (2) Highlighters
- (3) Address Labels
- (4) Envelopes
- (5) Return address labels.
- (6) Stamps

3) Adjourn meeting.